



Dear Parents and Carers,

### **School Opening For All on 2nd September 2020 - WELCOME / WELCOME BACK!**

First of all, I would like to thank everyone for their patience and understanding during the past few months. I am very proud of the systems we have had in place since the schools lockdown began last March and I intend that our best endeavours, in all matters, will continue. I make a personal promise to all parents and carers that I will do everything possible to keep everyone in the Holland Moor community as safe and healthy as possible, happy and brilliantly educated.

I have delayed writing to families about our September procedures as we are dependent on the advice received from the Government and additional guidance is released regularly. The following information is based on the latest advice.

Current government advice remains clear - that no-one should attend school if they are displaying COVID symptoms or self-isolating due to symptoms in their household.

From next Wednesday we will be open for all year groups. We will space children out across the classes they have been allocated to as advised to families towards the end of last term.

We will continue to be robust in our use of control measures (covering aspects such as toileting procedures, lunches and arrival/collection times) and we will do all we can to help children to adapt to the new arrangements.

For some children who have not been in class since March school will feel very different when we reopen. We have, for example, stripped back our classrooms to ensure that desks can be placed as far apart as possible and most will be facing the front of the room.

We recognise that it is more difficult to guarantee the social distancing of children in school in our early years classes but we will continue to do all we can to limit unnecessary social contact between our pupils and encourage children to remain at a safe physical distance too.

Another significant measure to mention is that we will keep the same class group of children together with the same adults throughout the school day therefore limiting social mixing. This will also be maintained at lunchtimes. These groups will be called bubbles.

School uniform is not required before October 1st. Comfortable casual clothing, easy to change/wash at the end of the day is encouraged.

We will not be organising any large gatherings e.g. assemblies for the foreseeable future – but the good news is Mr Beale's assemblies will be streamed regularly to classes.

We can no longer offer a general, everyone welcome, Breakfast Club but if a parent/carer needs their child to be in school due to work commitments they should contact Mr Beale directly to discuss the provision that is available.

Windmill After- School Care Club will start again on Wednesday September 2nd but will be based in the school hall. We will use the hall, outside areas, the computer suite and some 'break-out' rooms also. Parents/Carers collecting their children should come to the school office.

School sports clubs (football, netball, etc.) will commence week beginning Monday September 14th. I'll write to families in early September with full details of what we can offer.

We will be offering a full school lunch menu. Most lunches will be eaten in the classroom although children in our Reception classes will enjoy their school meal in the school hall.

The Government strongly advises against children wearing face masks in school and we have adopted this policy in general. Adults will not be routinely wearing masks when teaching the children. Temperature screening will not be adopted as a matter of course, but we do have contactless thermometers to safely check your child if thought necessary.

In certain circumstances, adults will wear PPE in school and children will be told about this in a general way in advance. (Details on our Risk Assessment).

### **Our Additional Preventative Measures**

The full details can be found in our risk assessment plan (available on the website from Monday) but to highlight a number of key features:

Our emphasis remains on handwashing and good hygiene practices - washing of hands with soap will be done regularly throughout the day.

There will be staggered start times and different collection times for different year groups. We will have different arrival/collection zones for year groups and we expect parents to practise safe distancing as a matter of course - see details below.

Only 1 parent should accompany his/her child on drop off/pick up. We would like to encourage as many children as possible to walk / cycle independently to school but absolutely recognise that this must be a family decision.

Children should bring as little into school with them as possible. They are welcome to bring their own water bottle and packed lunch if this is their chosen meal option.

We will provide all your child's stationery needs in a personal zippy wallet.

Children do not need to bring their PE kits to school for the first week (lots of orienteering will take place) and I will issue further guidance about PE by Friday September 4th.

It will not be possible for children to bring their reading books home during Week 1 but again I will be providing further guidance about our new approach to teaching reading, our catch-up programme and homework by Friday September 4th also.

The school office will be open throughout the day but please follow the 'waiting' procedures we have introduced at the front of school. Telephone appointments can be made with teaching / leadership staff.

Much additional cleaning will take place - this includes disinfecting handles and taps etc. during the school day as well as a thorough cleaning of each teaching area each evening and a deep clean of high traffic areas each morning before school starts.

Where possible there will be no sharing of equipment, books and resources but this cannot be guaranteed in younger year groups.

We recognise that many pupils will need significant support following such a prolonged school absence and this will be prioritised. We will have daily PHSE lessons and a physical activity each day.

As I mentioned above parents gathering to drop off and collect pupils has been identified as high risk. A number of measures will be in place to reduce this, including a change to our published opening and finishing times for different year groups. (More information below).

### **CHILDREN IN NURSERY CLASSES**

Your child should arrive each day between 08.30 and 09.00. Please do not let them arrive earlier.

It is recommended that only one parent accompanies a child to school.

Please say goodbye with all your usual lovely kisses and cuddles on the path that leads to the classroom door. An adult will be at the door to greet your child and see them into the classroom where other adults will be waiting.

Please leave the site as quickly and safely as possible.

Your child should be collected each day between 2.30pm and 2.45pm from the classroom door where a member of staff will be positioned to see your child safely to you.

In case your child has a toileting accident or just too much fun with the paint, please send a small bag in with a change of clothes only inside. This bag could then be left in school until when/if needed.

No toys from home to be brought into school, even small ones that they sometimes might try to smuggle in their pockets.

Your child does not need to wear school uniform during September – clothing that is easy to change/wash is best.

### **CHILDREN IN RECEPTION CLASSES**

Please arrive at school between 08:30 and 09.00. Please do not arrive earlier.

We ask that only one adult accompanies your child to school.

Children will say goodbye to their adult on the Reception playground.

Please do not go up the ramp or steps or into the cloakroom.

An adult will greet your child on the playground and another adult will be at the cloakroom door.

Please socially distance on the playground away from other families.

Please leave the site as quickly and safely as possible.

Collect your child from the Reception playground between 2:45pm and 3.00pm. They will be guided to you by a member of staff.

We ask that children don't bring anything to school. (No book bags or PE kits for Week 1.) The children will bring nothing home. Packed lunch boxes are acceptable.

We will continue to provide a free school meal under the universal free school meals scheme to children as we have done in the past. Children may bring their own packed lunch.

We will be encouraging children to wash their hands as often as necessary, if you could reinforce this at home we would be very grateful

No uniform is required during September. Children can wear clothing that is comfortable, easily changed and easily washed at home. They will be encouraged to be as independent as possible with their shoes and clothing. Please avoid extras such as jewellery.

Toys must not be brought into school from home.

### **CHILDREN IN YEAR ONE ON DAY ONE -WEDNESDAY SEPTEMBER 2nd -ARRIVING AT SCHOOL**

Your child should arrive between 09.00 and 09.15. You will be greeted by a member of the Key Stage 1 team on the infant playground. On this first day there may have to be a queuing system to ensure your child is given the individual attention they may need. A one-way system will be in place.

Your child's class teacher will then escort your child into the cloakroom/classroom where other classroom staff will settle them into the first few activities of the day.

### **CHILDREN IN YEAR TWO ON DAY ONE -WEDNESDAY SEPTEMBER 2nd -ARRIVING AT SCHOOL**

Your child should arrive between 08.30 and 08.50. You will be greeted by a member of the Key Stage 1 team on the infant playground. A one-way system will be in place.

Your child's class teacher will then escort your child into the cloakroom/classroom where other classroom staff will settle them into the first few activities of the day.

### **CHILDREN IN YEAR ONE AND YEAR TWO - ARRIVING AT SCHOOL FROM THURSDAY SEPTEMBER 3RD AND EACH DAY AFTER THIS**

Your child should arrive each day between 08.30 and 09.00. We believe this lengthy arrival period should allow for suitable distancing. Please do not arrive earlier.

It is recommended that only one parent accompanies their child to school. Clear signage will be in place. You will be greeted by a member of the Key Stage 1 team on the infant playground where you will say your goodbyes and a member of staff will take your child into the school building. a one-way system will be in operation. Please leave the site as quickly and safely as possible.

### **CHILDREN IN YEAR ONE AND YEAR TWO - END OF DAY ROUTINE**

Your child should be collected each day between 2.45 and 3.05 from the infant playground. A member of staff will be there and a message will be passed to your child's teacher to tell them that you are ready.

### **CHILDREN IN YEAR ONE AND YEAR TWO - OTHER INFORMATION**

Your child does not need to bring anything with them - no reading bag, no PE kit for Week 1 and definitely no toys. Your child does not need to wear school uniform during September – clothing that is easy to change/wash is best. Please remember to wear sensible shoes e.g. trainers as we will be doing some form of fitness each day during Week 1.

If at all possible please send your child into school with a named water bottle for them to use in school during the day – the water bottle should be left in school. We will make sure it remains very clean

We will continue to provide a free school meal under the universal free school meals scheme to children as we have done in the past. Children may bring their own packed lunch.

### **CHILDREN IN YEAR THREE AND FOUR**

Your child should arrive each day between 8.30 and 9.00. We believe this lengthy arrival period should allow for suitable distancing. Please do not arrive earlier.

It is recommended that only one parent accompanies a child to school if he/she is not travelling independently.

Please leave the site as quickly and safely as possible.

The allocated drop off and pick up point for all Year 3 and Year 4 children is the gate at the at the top end of the car park.

We are ending the school day a little earlier than normal for Year 3 and Year 4 children to ensure we can run a safe dispersal system.

Classes will leave in this order C3-4T at 2.45 followed by C3M, Class 3D at 2.50 followed by Class 4J and finally Class 4C at 3pm

### **CHILDREN IN YEAR FIVE AND SIX**

Your child should arrive each day between 8.30 and 9.00. We believe this lengthy arrival period should allow for suitable distancing. Please do not arrive earlier.

It is recommended that only one parent accompanies a child to school if they are not travelling independently.

Please leave the site as quickly and safely as possible.

The allocated drop off and pick up point for all Year 5 and Year 6 children is the gate between the school field and the KS2 playground.

We are ending the school day a little earlier than normal for Year 5 and Year 6 children to ensure we can run a safe dispersal system. Please use the one-way system.

