


Phased Recovery Plan for September 2021 Onwards*

**To be used alongside the latest government COVID guidance and school's risk assessment. Any plans in this document are subject to change based on reviews of each phase, and any changes to COVID/H&S guidance or risk assessments. This largely covers the practical changes taking place due to changes in national guidance, rather than curriculum recovery.*

 <p>Holland Moor Primary School <i>Bringing Out The Best</i></p>	Phase 1: September to October HT	Phase 2: October HT to Christmas <i>(Planned but may be revised based on data available nearer the time.)</i>	Phase 3: January onwards <i>(Planned but may be revised based on data available nearer the time.)</i>
Drop-off and collection	<ul style="list-style-type: none"> • 25-minute window for drop-off of all children • 20-minute window for collection of all children • AM: Gates open from 8.00 am, drop-off at designated points • PM: Gates open from 2.50pm, collection from designated points • Early Morning Club starting at 07.30 in the hall • Early Morning Club continues in classrooms from 08.00 • Windmill Club each day from 14.50-17.45 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Explore possibility of shorter window for drop-off and collection of all children at this point or later in term/year.
One-way system	<ul style="list-style-type: none"> • The one-way systems will become optional • Those entering the school site, please give way to those leaving • Entrance/Exit via designated gates 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.
KS2 Break times	<ul style="list-style-type: none"> • Break times will be staggered across KS1 and KS2 so a maximum of three classes will be outside at the same time. • This ensures children have more space to utilise during their break. • Toast will continue to be provided at break times. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Keep under review.

Lunch	<ul style="list-style-type: none"> • More children will eat their lunches in the hall but some children will eat lunch in their classrooms. • Hot dinners will be available every day, alongside a selection of alternatives. • Lunches will remain staggered across the school to reduce the number of children using both the hall and playgrounds at any one time. • Teaching assistants will be supporting lunch times to provide some continuity with the rest of the day. 		<ul style="list-style-type: none"> • Potentially further mixing allowed within playtimes and play areas.
Afternoon break	<ul style="list-style-type: none"> • A short afternoon break may be introduced in Year 1 – 6 to give children a some fresh air in the afternoon, and allow an opportunity for the classrooms to be fully aired with windows and doors open. • Monitors introduced to measure carbon dioxide levels. • Windows to be open less during the cooler autumn/winter months whilst still ensuring good ventilation. • <i>EYFS already have free-flow play outside during the PM.</i> 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Keep under review as we head into warmer weather and rooms can be fully ventilated throughout the day.
Bubbles/mixing classes	<ul style="list-style-type: none"> • We will only gradually return to allowing children in different classes to mix. As and when we do mix more this contact will be planned and recorded e.g. break times between the same two year groups, sports intervention groups with registers. • Ad-hoc and informal mixing will not take place. 	<ul style="list-style-type: none"> • Review Phase 1 and adjust as necessary. 	<ul style="list-style-type: none"> • Same as Phase 2.

	<ul style="list-style-type: none"> • Class buddy system can begin between Year 6 and Reception. • Bubble system may need to return as part of contingency plan (in discussion with public health). 		
Good hygiene	<ul style="list-style-type: none"> • Good hygiene, including hand washing, “catch it, bin it, kill it”, coughing into an elbow, will continue to be encouraged. • Sanitisers to be maintained and refilled by site manager. • Classroom staff responsible for ensuring other hygiene materials e.g. tissues, soap. These can be requested from the site manager, site supervisor or office staff. • Children should wash/sanitise their hands: <ul style="list-style-type: none"> ○ Coming into school ○ Before eating at break ○ Returning to the classroom after break ○ Before eating at lunch ○ Returning to the classroom after lunch ○ At any other time when hands are unclean e.g. after sneezing. 	<ul style="list-style-type: none"> • Keep under review based on latest guidance. 	<ul style="list-style-type: none"> • Keep under review based on latest guidance.
Regular LFD testing	<ul style="list-style-type: none"> • Staff and families at home will continue to be encouraged to take part in twice-weekly LFD testing using home testing kits. • This is to pick up any asymptomatic cases and shouldn’t be used where people are symptomatic (PCR tests should still be used). • LFD testing remains voluntary. 	<ul style="list-style-type: none"> • Follow latest government guidance on home testing. 	<ul style="list-style-type: none"> • Follow latest government guidance on home testing.

PE Kits	<ul style="list-style-type: none"> • Children may continue to attend school in their PE kit on their PE day. • Years 1 – 6 will have two PE sessions a week. • A PE timetable to be shared with parents/carers so they know when to send their child into school in their PE kit. 	<ul style="list-style-type: none"> • Reviewed in October 	<ul style="list-style-type: none"> • Review in January
Interventions	<ul style="list-style-type: none"> • Mixed-group interventions can resume, as long as a register is kept of children taking part (for contact tracing as well as intervention record keeping). • TAs can work across several year groups and will be deployed by Key Stage Team Leaders to meet the needs of the children across the key stage / school. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.
School trips	<ul style="list-style-type: none"> • School trips, including residential, to return. • Each trip should be risk assessed and should additional COVID risks be identified, e.g. cases within group on trip, high risk at trip location, these risks should be mitigated if possible, or the trip should be postponed. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.
Parent visits	<ul style="list-style-type: none"> • Volunteering to resume in full, with registers of contact. • Further parent visits where distancing between parents/carers and children can be maintained will resume e.g. music performances. Face coverings required. • Possibility of further parent visits with larger groups of parents/carers (where distancing between adults/children can't necessarily be maintained) to be explored for Autumn 2 if possible e.g. Christmas Fair. 	<ul style="list-style-type: none"> • Explore possibility of further parents visits where mixing will take place should COVID rates/local restrictions allow. 	<ul style="list-style-type: none"> • Same as Phase 2.

Parent meetings	<ul style="list-style-type: none"> • A hybrid approach to parent meetings will be taken. • Some information meetings/workshops will be offered in person and some will take place over Zoom. • In the same way, if parents request an individual meeting with a teacher, this may take place over the phone or in-person. 	<ul style="list-style-type: none"> • Gather feedback on hybrid approach and continue if positive/adapt as necessary. • Hybrid approach to Parents' Evening, with some appointments in-person, and some via the app. 	<ul style="list-style-type: none"> • Same as Phase 2.
Homework	<ul style="list-style-type: none"> • Full guidance on weekly home learning expectations will be shared with parents and carers near the start of term. • Full expectations of home learning will resume so we ask for support and encouragement with this to ensure learning taking place in school is consolidated at home. 	<ul style="list-style-type: none"> • Same as Phase 1. 	<ul style="list-style-type: none"> • Same as Phase 1.
Assemblies	<ul style="list-style-type: none"> • A reduced timetable of assemblies will continue • Whole key stage assemblies will be delivered remotely. • More in-class assemblies will take place. 	<ul style="list-style-type: none"> • Key Stage assemblies in the hall may resume. 	<ul style="list-style-type: none"> • Further Reviews
Remote learning	<ul style="list-style-type: none"> • Remote learning will be available for children who are not able to attend due to coronavirus restrictions. • Children will have access to a range of online resources on day 1 of isolation, and from day 2, will have access to learning from the class teacher. • Parents can request technology support from school if required. 	<ul style="list-style-type: none"> • Same as Phase 1 unless a change to guidance. 	<ul style="list-style-type: none"> • Same as Phase 1 unless a change to guidance.

	<ul style="list-style-type: none">• Further information available in the Remote Learning Policy.		
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Face coverings	<ul style="list-style-type: none"> • Face coverings no longer required at drop-off/collection. • Face coverings are required for use in the reception area and other communal areas, and if visiting school alongside other parents for an event or performance e.g. music performance. • Contractors will require face coverings when working alongside others, or if working in communal areas. • Where visitors are working with a smaller, consistent group of children or individuals (e.g. supply teachers, workshop providers, reading volunteers), face coverings will not be required but will be a personal choice. • For staff, face coverings around school will be a personal choice, but are no longer required in communal areas. Staff should wear face coverings amongst large groups of visitors where distancing cannot be maintained. 	<ul style="list-style-type: none"> • Review guidance on face coverings and amend approach as necessary. 	<ul style="list-style-type: none"> • Review guidance on face coverings and amend approach as necessary.
Staffroom	<ul style="list-style-type: none"> • Child lunches will be staggered which will in turn reduce number of staff in the staffroom at any one time. • Distancing no longer required therefore timetable no longer required. • Used dishes and cutlery should be cleaned in the dishwasher. • Microwaves should be cleaned between use. • Staff are welcome to eat lunch in the Hub if they prefer more space (max. 4 staff at a time). Please keep this area clean and tidy for after school club. 	<ul style="list-style-type: none"> • Review need for Hub as additional space. 	<ul style="list-style-type: none"> • Same as Phase 2.
Cleaning	<ul style="list-style-type: none"> • Additional cleaning of touch points around communal areas of school, including toilets, by site manager, ensuring these areas are cleaned at least twice a day. • Teaching staff in classrooms have access to cleaning materials to clean further if necessary (e.g. if someone sneezes over a surface). • Additional time with cleaning contractors to allow for further cleaning to take place. 	<ul style="list-style-type: none"> • Review cleaning guidance and amend as necessary. 	<ul style="list-style-type: none"> • Same as Phase 2.

<p>Symptoms/ Isolation</p>	<ul style="list-style-type: none"> • There has been a change to the rules on self-isolation. • Staff, children and parents/carers should self-isolate straight away and get a PCR test (a test that is sent to the lab) as soon as possible if they have any of these 3 symptoms of COVID-19, even if they are mild: <ul style="list-style-type: none"> ○ a high temperature ○ a new, continuous cough ○ a loss or change to your sense of smell or taste • They should also self-isolate straight away if: <ul style="list-style-type: none"> ○ they've tested positive for COVID-19 – this means they have the virus ○ someone you live with has symptoms or tested positive (unless you are not required to self-isolate – check below if this applies to you) ○ you've been told to self-isolate following contact with someone who tested positive – find out what to do if you're told to self-isolate by NHS Test and Trace or the NHS COVID-19 app • If someone they live with has symptoms of COVID-19, or has tested positive for COVID-19, they will not need to self-isolate if any of the following apply: <ul style="list-style-type: none"> ○ they're fully vaccinated – this means 14 days have passed since their final dose of a COVID-19 vaccine given by the NHS ○ they're under 18 years, 6 months old ○ they're taking part or have taken part in a COVID-19 vaccine trial ○ they're not able to get vaccinated for medical reasons. 	<ul style="list-style-type: none"> • Follow latest government guidance on isolation. 	<ul style="list-style-type: none"> • Follow latest government guidance on isolation.
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