



Dear Parent / Carer

Thank you for your patience and understanding as we have changed the end-of-day procedures.



CLASSES

Nursery Classes – previous arrangements continue

Reception Classes – previous arrangements continue

KS1 (infants) – previous arrangements continue

Class 3M – Mr Maddocks – children leave via the 4K door

Class 3D – Mrs Dougherty – children leave via the cloakroom door

Class 3-4M – Miss Martin – children leave via their own classroom door

Class 4C – Mr Cooke – children leave via the cloakroom door

Class 4K – Mrs Knowles – children leave via their own classroom door

Class 5B – Mr Barrett – children leave via their own classroom door onto the playground

Class 5M Miss McFord – children leave via their own cloakroom door onto the playground

Class 5-6 Mr Sanders – children leave via green mile door

Class 6S Miss Smith – children leave via green mile door

Class 6T Mrs Taylor – children leave via green mile door



Younger children transferring to Windmill Club will be taken through school to the Windmill base. Older children will make their own way to the Windmill base

After School Clubs

Children attending school clubs (starting next week) will stay in their classrooms until their classmates have left and then be escorted to or make their own way to the club assembly point. At the end of the club children can be collected from the allocated point or make their own way home if we know about this in advance.

If special end-of-day arrangements need to be made (e.g. older children meeting parents/carers in designated places) please let us know.



I want to ensure that these new arrangements do not deter parents / carers from coming into school to talk to class teachers. I would just ask that you wait until the teacher has handed children over.

Also please remember that teachers are available first thing in the morning and I can be contacted most mornings from 7am.

I am generally immediately available to speak to each morning and afternoon and probably during the daytime too.

Appointments with me can be booked 07.00 – 18.00 and I can arrange an evening chat too.



I am also starting open-school Wednesdays. If you would like a tour of the school and a description of how your children learn – our teaching and learning approach - please book a time with Chloe or Ann in the school office.



There are many exciting initiatives taking place at Holland Moor this term. I'll make sure I update everyone using letters home, the school website, Twitter and Facebook.

M Beale – 09.09.19